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| **SUBMISSION FORM – INDIVIDUAL CATEGORIES**  **Read the Research Methodology Summary before filling out the submission form.**  **Deadline for submissions** – **31 May 2024 (Friday)**  *Submit the completed forms to* [albawards@thomsonreuters.com](mailto:albawards@thomsonreuters.com)  **This form is for one category only. To submit another category, please complete a new form.**  *Save this form using the format: Category\_Organisation.*  *Example: ALBHKLA2024-Individual Category-Name-ABC Law Firm*  **Please send the submission form in Word format and do not convert it to PDF.** |
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| CHOOSE A CATEGORY HERE |

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| **Name** |  |
| **A. BASIC INFORMATION** | |
| **Law firm/company** |  |
| **Position** |  |
| **No. of years in the current position** |  |
| **No. of people being managed, if applicable**  (Please specify number of lawyers and non-lawyers.) |  |
| **Age** |  |
| **Residence** (Please indicate “Hong Kong” to confirm that the candidate is residing therein.) |  |
| **Current professional, academic, government, and community affiliations** (incl. memberships/positions) |  |
| **Contact Information**  (Email and Phone number of the nominee) |  |
| **B. KEY WORK HIGHLIGHTS** | |
| **KEY WORK NO. 1: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words)    **KEY WORK NO. 2: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words)  **KEY WORK NO. 3: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words) | |
| **C. OTHER ACHIEVEMENTS** (max. of 500 words) | |
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| **OPTIONAL: IN-HOUSE TEAM NOMINATIONS** |
| *Any in-house teams you’d like to nominate?*  **In-house category:**  **Company:**  **General Counsel/Head of Legal:**  **Email & tel. no.:**  **Reason for nomination:** |