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| **SUBMISSION FORM – OTHER FIRM CATEGORIES**  **Read the Research Methodology Summary before filling out the submission form.**  **Deadline for submissions** – **31** **May 2024 (Friday)**  *Submit the completed forms to* [albawards@thomsonreuters.com](mailto:albawards@thomsonreuters.com)  **For Hong Kong Law Firm of the Year, please use Submission Form – Hong Kong Law Firm of the Year.**  **This form is for one category only. To submit for another category, please complete a new form.**  *Save this form using the format: Category\_Organisation.*  *Example: ALBHKLA2024-Banking and Finance Law Firm-ABC Law Firm*  **Please send the submission form in Word format and do not convert it to PDF.** |
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| CHOOSE A CATEGORY HERE |

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| **Law firm** |  |
| **A. BASIC INFORMATION** | |
| **Country of residence** (to confirm that the candidate is based in Hong Kong) |  |
| **No. of partners** (for Boutique category only) |  |
| **Practice team size** (Please specify the number of lawyers and non-lawyers EXCEPT Boutique and Rising categories.) |  |
| **Law firm size** (Please specify the number of lawyers and non-lawyers for Boutique category.) |  |
| **No. of deals completed between**  **May 2023 and April 2024**  **per deal type** (For Deal Firm of the Year category only) |  |
| **Vol. of deals completed between**  **May 2023 and April 2024**  (in USD) |  |
| **B. KEY WORK HIGHLIGHTS** | |
| **KEY WORK NO. 1: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words)    **KEY WORK NO. 2: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words)  **KEY WORK NO. 3: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words)  ------------------------------------ *Please add 2 more works for* ***Deal Firm of the Year****.* --------------------------------------------  **KEY WORK NO. 4: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words)  **KEY WORK NO. 5: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words) | |
| **C. OTHER ACHIEVEMENTS** (max. of 500 words) | |
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| **OPTIONAL: IN-HOUSE TEAM NOMINATIONS** |
| *Any in-house teams you’d like to nominate?*  **In-house category:**  **Company:**  **General Counsel/Head of Legal:**  **Email & tel. no.:**  **Reason for nomination:** |